

PRIVACY POLICY

The data controller, that is the body that determines how and why your personal data are processed, is the National Institute of Astrophysics (INAF), with headquarters in Viale del Parco Mellini n. 84, IT-00136, Rome (PEC: inafsedecentrale@pcert.postecert.it, switchboard +39 06.355339). INAF was established with Legislative Decree 23 July 1999, number 296, and subsequently subjected to reorganization with Legislative Decree 4 June 2003, number 138; the INAF is subject to supervision by the Ministry of University and Research.

A. Introduction

The privacy of our website visitors is very important to us, and we are committed to safeguarding it. This policy explains what we will do with your personal information.

Consenting to our use of cookies in accordance with the terms of this policy when you first visit our website permits us to use cookies every time you visit our website.

B. Collecting personal information

Our project includes activities which will involve collection and processing of personal data. The personal information that will be collected and processed is relevant and limited to the purposes of the research project and broadly falls into the category of contact details, such as name, email address and phone numbers, company name, occupation, location.

C. Using your personal information

Personal information submitted to us through our website will be used for the purposes specified in this policy. We may use your personal information for the following:

- administering our website
- enabling your use of the services available on our website

Personal data are collected and processed by INAF as a data controller only for administrative purposes, in discharging its tasks that serve the public interest or are related to the exercise of its official authority.

The above-mentioned personal data are collected and processed for a range of reasons, including:

- to send information for research purposes;
- to respond to online inquiries and requests, and to provide data subjects with information and access to resources or services requested from INAF;
- to manage INAF system administration and security;
- to carry out research and development to improve INAF's services;
- to perform tasks carried out in the public interest, as well as other lawful purposes.

The personal data are only processed by INAF staff, acting on specific instructions concerning purposes and arrangements of such processing.

D. Data protection officer

Pursuant to article 37, par. 1, point (a) of the GDPR, INAF has appointed a Data Protection Officer, whose contact details are publicly available at <http://www.inaf.it/it/privacy/dati-di-contatto-rpd>.

E. Security of your personal information

INAF implements adequate technical and organizational security measures to guarantee a level of security proportionate to the risks presented by the treatments, in particular with regard to destruction, loss, modification, unauthorized disclosure or access, accidentally or illegally, to personal data transmitted, stored or otherwise processed. The processing of the personal data of the interested parties may take place through the use of IT, telematic and manual tools, with logic strictly related to the purposes for which the data are collected, in order to guarantee their security and confidentiality, in compliance with the indications provided from the EU Regulation, starting from what is indicated in articles 5 to 11. More specifically, the processing of personal data is carried out mainly by employees of the Institute, authorized and instructed to do so, who operate under its direct authority and, only exceptionally, the data may be known and processed also by other subjects, which provide specific services or perform instrumental activities on behalf of INAF and operate as Data Processors, designated by the Institute in compliance with and with the guarantees indicated for this purpose by the EU Regulation.

The INAF's network infrastructure is based on the national research network (NREN) GARR which is connected to the European research network GEANT.

More information about INAF's network infrastructure is available at <http://www.ced.inaf.it/serv25/index.php/infrastruttura/infrastruttura>.

INAF has adopted a "Data Breach Response Guide" (<http://www.inaf.it/it/privacy/manuale-per-la-gestione-di-data-breach>) and continuously trains employees on best security practices

F. International transfers of your personal data

Your data will not be transferred to third countries outside the EU.

G. Your rights

We guarantee the respect of the fundamental rights and freedoms and of the dignity of the data subject.

Your principal rights under data protection law are:

- (a) the right to access - you can ask for copies of your personal data;
- (b) the right to rectification - you can ask us to rectify inaccurate personal data and to complete incomplete personal data;
- (c) the right to erasure - you can ask us to erase your personal data;
- (d) the right to restrict processing - you can ask us to restrict the processing of your personal data;
- (e) the right to object to processing - you can object to the processing of your personal data;

You may exercise any of your rights in relation to your personal data by emailing the INAF's DPO at rpd@inaf.it or rpd-inaf@legalmail.it (PEC-certified email).

H. About cookies

Our website uses cookies. A cookie is a file containing an identifier (a string of letters and numbers) that is sent by a web server to a web browser and is stored by the browser. The identifier is then sent back to the server each time the browser requests a page from the server. Cookies may be either "persistent" cookies or "session" cookies: a persistent cookie will be stored by a web browser and will remain valid until its set expiry date, unless deleted by the user before the expiry date; a session cookie, on the other hand, will expire at the end of the user session, when the web browser is closed. Cookies do not typically contain any information that personally identifies a user, but personal data that we store about you may be linked to the information stored in and obtained from cookies.

Our website uses only technical cookies strictly necessary for the provision of the service. These include preference cookies, session cookies, load balancing, etc.